

Venue : Osaka City Central Public Hall - Application Guidelines -

Application Period

November 8 (Fri), 2024 - December 15 (Sun), 2024, 11:59pm

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This application guideline is for the Galleries section.
Please check the separate document for Expanded Section.

Announcement of ART OSAKA 2025

The Association for the Promotion of Contemporary Art in Japan (APCA) is pleased to announce that ART OSAKA 2025 will be held in July 2025. ART OSAKA has the longest history of any art fair in Japan, having previously established itself as a pioneer of the hotel-style fair. In 2021, ART OSAKA took the important evolutionary step of moving to the Osaka City Central Public Hall (a nationally designated Important Cultural Property) and becoming a floor-style fair. In 2022, on the occasion of its 20th anniversary, ART OSAKA made an unprecedented move in Japan of opening a section specializing in large-scale works to attract new buyers.

[Features of ART OSAKA]

- ART OSAKA specializes in contemporary art and has been held 22 times (also as a hotel-style fair from 2007 to 2019).
- The fair serves as a platform for viewers to witness the trends of young to mid-career contemporary artists in Japan.
- Many museum curators, independent curators, and other art professionals visit the fair every year.
- The fair has become a catalyst for artists to develop their careers through exhibitions at art museums and art festivals in Japan and abroad.

This year, ART OSAKA will be held in two sections, as a continuance of last year's efforts.

ART OSAKA aims to create an improved environment for talented artists to showcase their work and a place to sell a wide variety of art. We hope that you will consider exhibiting at ART OSAKA.

<https://www.artosaka.jp/>

Galleries section [Nakanoshima Area] : Date **June 6 (Fri) ~ 8 (Sun), 2025**

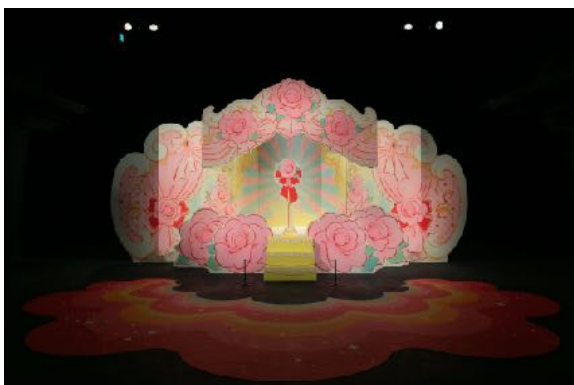
Osaka City Central Public Hall (National Important Cultural Property)



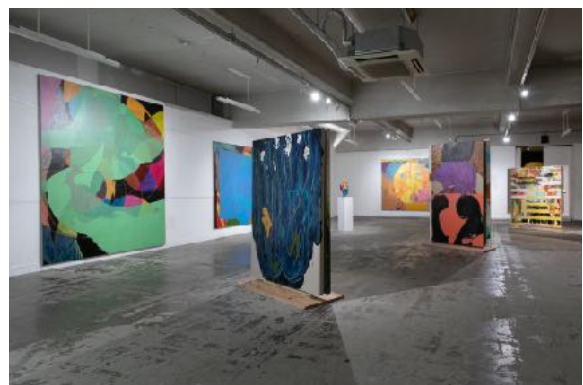
CANDYBAR Gallery

Expanded Section [Kitakagaya Area] : Date **June 5 (Thu) ~ 9 (Mon), 2025**

Creative Center Osaka



西山美なコ / Yoshimi Arts



中屋敷智生 / KOKI ARTS

What is the Galleries Section?

ART OSAKA, which established itself as a hotel-type fair over many years, took a big step forward in 2021 and reestablished itself as a booth-type fair with the move to the Osaka City Central Public Hall, a nationally designated Important Cultural Property, in 2021.

The public hall, which was completed in 1918, is familiar to many citizens as a representative modern building in Osaka, and is still used today as a place for cultural arts and social activities. The Galleries section—where both local Japanese and international galleries will come together—will be held in a splendid hall that retains the design of the time it was built; high arched ceilings, beautiful chandeliers, and stained glass. We expect that the space, in combination with fine examples of active, contemporary art, will create a resonance that will attract visitors wide and far.

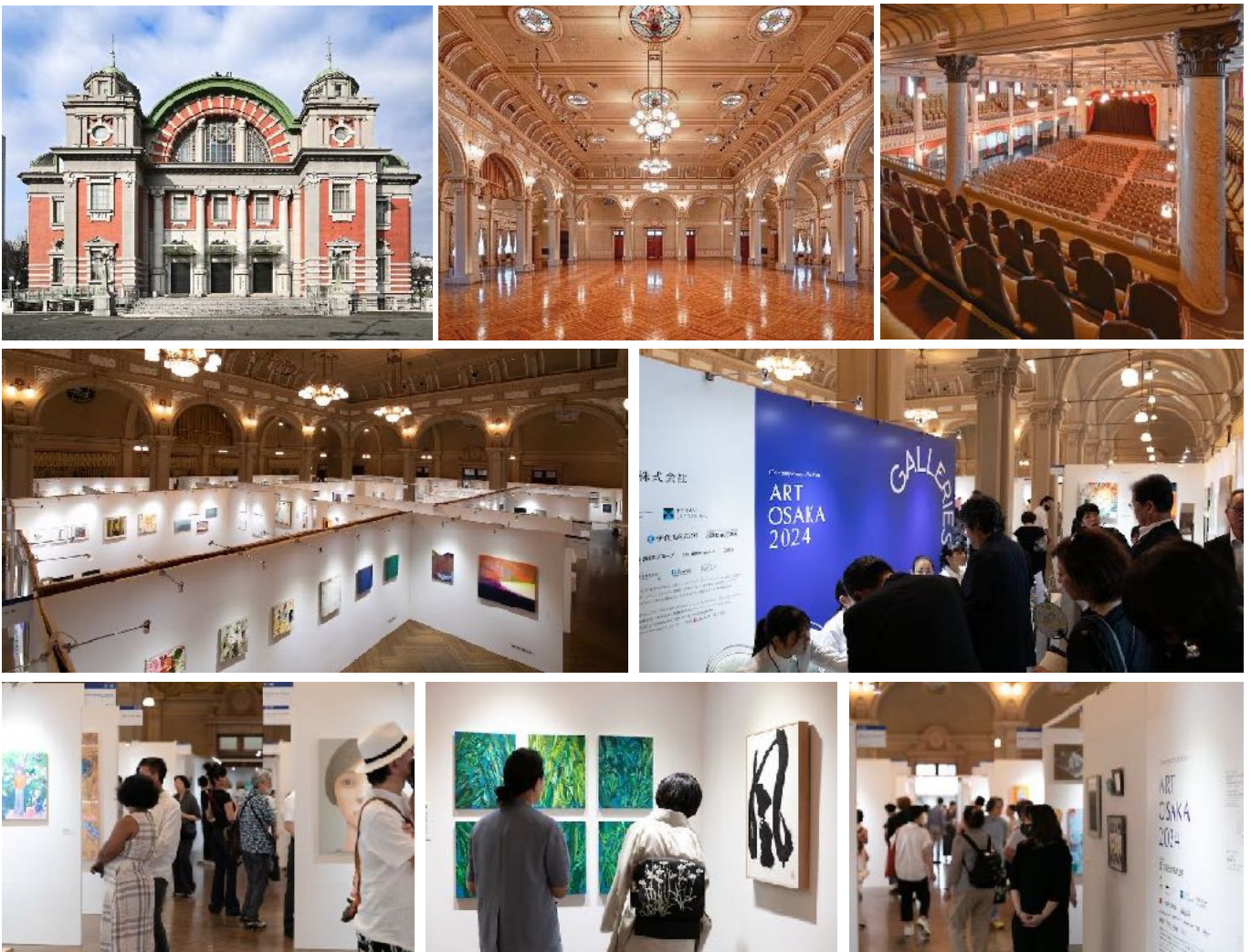
Next year, Osaka will be the focus of attention as the host of the Expo 2025, and in keeping step, ART OSAKA is also planning a new program staged at the beautiful and historic Grand Assembly Hall. The Nakanoshima area is a cultural hotspot and a thriving place for interactions. It is home to the Museum of Oriental Ceramics, Osaka, the National Museum of Art, Osaka, Nakanoshima Library, Festival Hall, and many other cultural spots, in addition to the many famous corporate offices and buildings. ART OSAKA will introduce high quality contemporary art to the world by exercising the favorability it has cultivated over many years and coupling it with the energy of the Nakanoshima community.

*Osaka City Central Public Hall <https://osaka-chuokokaido.jp>

*360° view Medium-size Assembly Hall <https://r73572057.theta360.biz/t/5a76cad0-a1a0-11eb-b883-0a58c1b86054-1>

Small Assembly Hall <https://r73572057.theta360.biz/t/bc1104f0-a1a9-11eb-abcf-0a58c1b86054-1>

Special Hall <https://r73572057.theta360.biz/t/42b62d68-a1a1-11eb-ae39-0aec2ac0ed7a-1>



Outline of Galleries Section

Dates: **June 6 (Fri) - June 8 (Sun)** [Expanded Section: June 5 (Thu) - 9 (Mon), 2025]

Preview:	6 (Fri)	13:00~15:00
Invitees and press:		15:00~19:00 *VIP, Invitees and press only
Open to the public:	7 (Sat)	11:00~19:00
	8 (Sun)	11:00~17:00
Construction	5 (Thu)	17:00~21:00
	6 (Fri)	10:00~12:00
Carry out	8 (Sun)	17:00~21:00

*Times may vary

Venue **Osaka City Central Public Hall** [Fair venue: 3F Medium & Small Assembly Halls, Special Hall]

1-1-27 Nakanoshima Kita-ku, Osaka, 5300005, Japan

Access 5 min walk from Yodoyabashi Sta. (Osaka Metro Midosuji Line / Keihan line)

*Free shuttle bus service between the public hall and CCO will be available from the exhibition period.

Number of applicants	Approx. 40 galleries
Admission	ART OSAKA Ticket ¥3,500 / Same-day payments: ¥4,000 Expanded Section Ticket 1,500yen
Estimated number of visitors:	approx. 3,500 people
Official website:	https://www.artosaka.jp
Organizer:	Association for the Promotion of Contemporary Art in Japan (APCA)
Special Sponsor:	Chishima Real Estate Co., Ltd.
Sponsor:	Now accepting applications (inquiries also welcome)

Schedule for the three venues (Shipping/Installation/Removal)

	Jun. 2 (Mon)	Jun. 3 (Tue)	Jun. 4 (Wed)	Jun. 5 (Thu)	Jun. 6 (Fri)	Jun. 7 (Sat)	Jun. 8 (Sun)
Galleries-Public Hall	-	-		Carry in		preview 1pm-7pm	Open to the public 11am-7pm
Expanded-CCO	Art work installation			Opening 2pm-7pm	2nd day 11am-7pm	3rd day 11am-7pm	4th day 11am-7pm
	Jun. 9 (Mon)	Jun. 10 (Tue)	Jun. 11 (Wed)	Jun. 12 (Thu)	Jun. 13 (Fri)	Jun. 14 (Sat)	Jun. 15 (Sun)
Galleries-Public Hall		-	-	-	-	-	-
Expanded-CCO	5th day 11am-5pm	carry out	-	-	-	-	-

*There are many stairs in this venue, and the physical size of the delivery entrance is limited. Careful attention should be paid to delivery arrangements, packing sizes, and the weight of items.

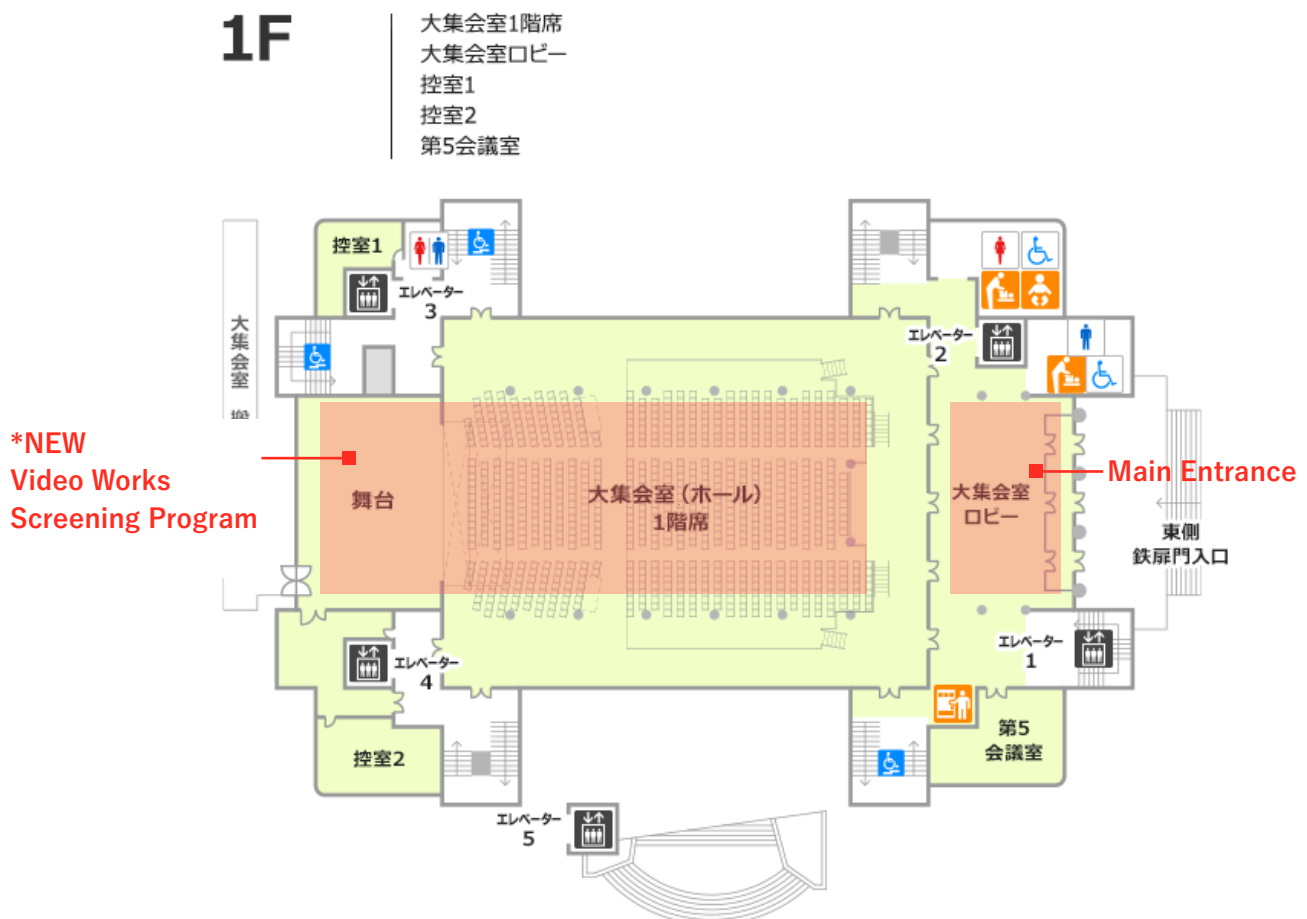
Please see p. 13-15 for details.

*If you have any questions about the exhibition hall or your application, please feel free to contact us.

Floor map of Osaka City Central Public Hall *Subject to change.

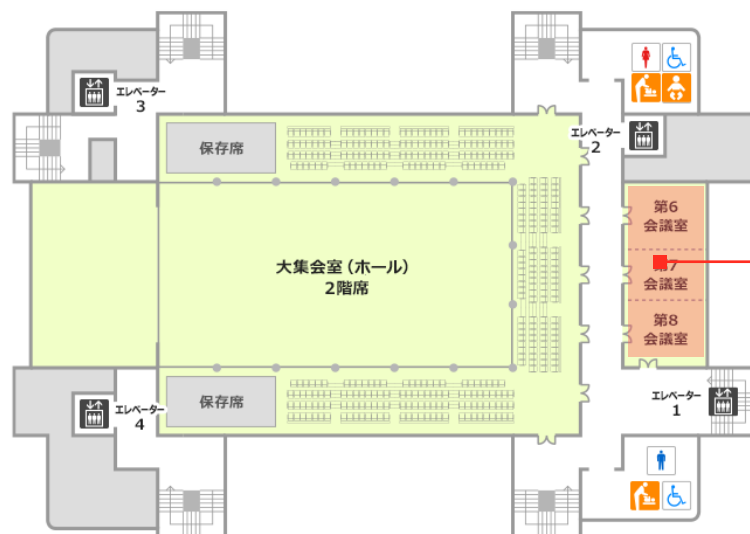


Red arrows: indicate visitor entry and exits



2F

大集会室2階席
第6会議室
第7会議室
第8会議室

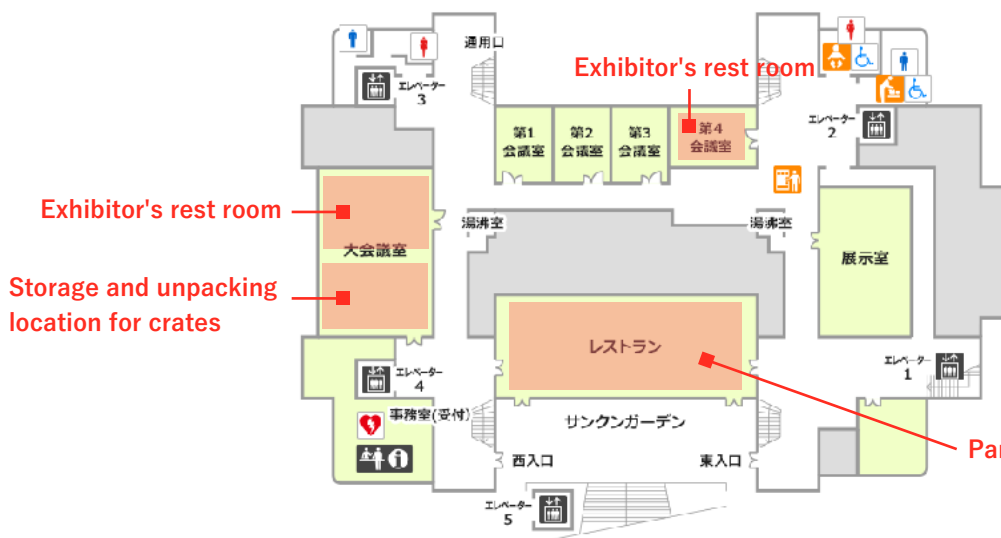


Lounge
*drinks purchasable

B1F

大会議室
第1会議室
第2会議室
第3会議室
第4会議室
展示室
事務室(受付)
レストラン
サンクンガーデン

*Subject to change.



Notes on venue use

Osaka City Central Public Hall is a nationally designated important cultural property. The pillars, floors, walls, and all other parts of the interior must not be damaged. In the unlikely event of damage (irreversible marks, stains, etc.) the gallery involved will be responsible for compensation. Please exercise extreme caution when moving items and working on exhibits. We appreciate your understanding and cooperation regarding this matter.

Please see [p. 11](#) for details.

Galleries Section Application Requirement

NOTICE !

- The contents of the Exhibitor Guide are subject to change as required.
- Please apply to participate only after thoroughly reading and agreeing to abide by the contents of this guide.

1. Schedule *Subject to change.

Application Period *Exhibiting artist information and work plan must be submitted by this date	November 8 (Fri), 2024 ~ December 15 (Sun), 2024 at 23:59
Participating Galleries decided / informed	Late January
Deadline for collection of information for print and web	Mid-February *Details will be announced at a later date.
Deadline for payment of entry fee	End of February
Booth types, venue layout decided *If additional lighting, wall reinforcements, or electrical outlets are desired, they must be ordered. For details on booth specifications, p. 7-8 and 10-13 .	Early March *Details will be announced at a later date.
Inquiries on shipping arrangements *For more details on installation, please see p. 13-15 .	Late March
Shipping of printed materials	Late March
Final inquiry on shipping arrangements *Final confirmation of details such as shipping, package size, weight, etc. will be made. For details, see p. 13-15 .	Late April
Carrying in and installations in booths	June 5 (Thu), 17:00 ~
Day of the Fair	June 6 (Fri.) ~ June 8 (Sun.) *Expanded section will be open from June 5 (Thu) to June 9 (Mon).
Day of removal	June 8 (Sun), 17:00 to 21:00

For those who plan to bring in works in crates

Delivery date: June 4 (Wed) | Pick-up date: June 8 (Sun) 17:00 - or June 9 (Mon) by 17:00

*We will not be able to keep your artwork on site on dates other than those listed above, so please make arrangements according to the above schedule.

*There are many stairs in this venue, and the size of the frontage of the delivery entrance is limited.
Careful attention should be paid to delivery arrangements and packing sizes and weights.
Please see [p. 13-15](#) for details.

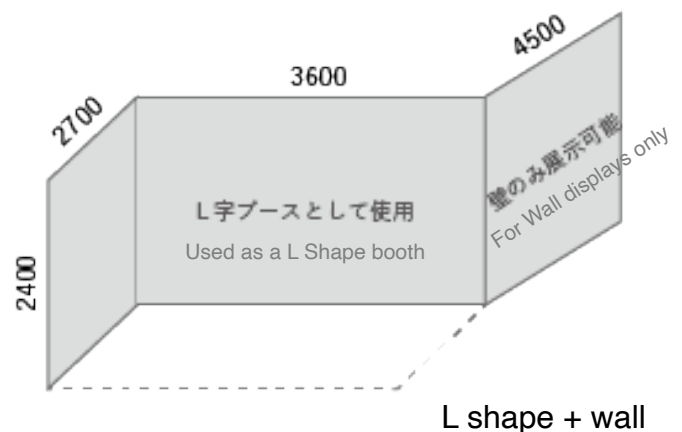
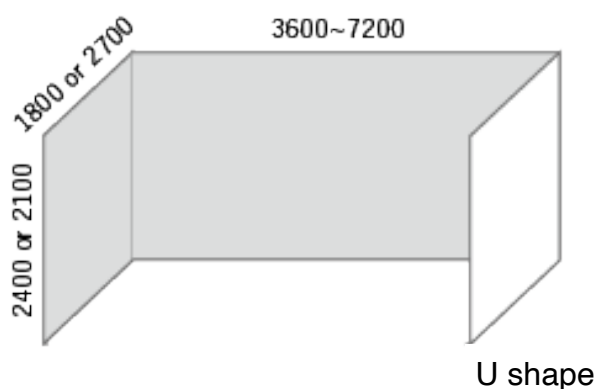
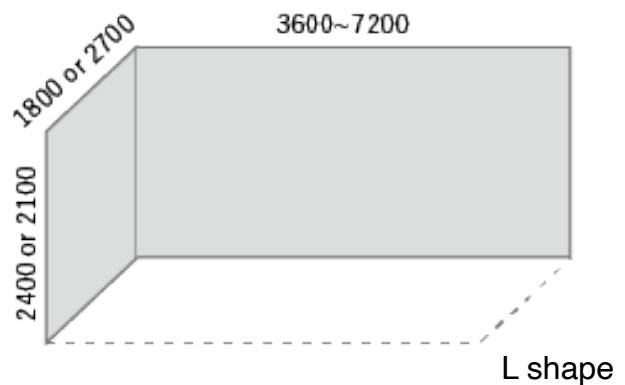
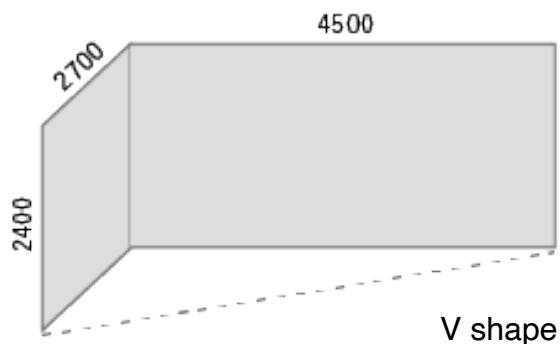
2. Eligibility for Participation

In accordance with the eligibility requirements for ART OSAKA, the following criteria have been established.

1. The gallery must present an exhibition of primary work by contemporary artists at least twice a year
 2. The gallery must have been established for at least three years
- Galleries established for less than three years may also be eligible to participate upon consideration of their policies and activities.
 - If you are a first-time participant, please send us an attached document that describes your gallery's management policy, history of past exhibitions, and the director's background (any format is acceptable).
 - The final decision as to whether or not you are eligible to participate will be made by the organizer.
 - Please be advised that the selection of exhibitors is conducted by a panel of judges based on the submitted work plans.
 - Please try to refrain from exhibiting the same artist consecutively.

3. Exhibit Booth Type, Size, Lighting, Fee

● Booth Type



●Booth Size, Lighting, Fee

The organizing committee will do its best to meet any requests made by applicants, but in the case of an overabundance of requests, the contents of each applicant's exhibit will be considered before any decisions are made.

Payment date: The end of February

Booth Size | 1 booth = 8.1㎡ Wall Height | basisH2400mm (H2100mm for special rooms only)

Booth size	Square meters (approx.)	Booth type	Number of lights	Avail able	Participation fee (tax included)
0.75	6.075	V shape	6	4	<div style="border: 2px solid red; padding: 10px; min-height: 400px;"> <p>Please contact us. ⇒ info@artosaka.jp</p> </div>
0.8	6.48	U shape	6	2	
0.9	7.29	U shape	6	2	
1.2	9.72	L shape (H2100mm)	5	4	
		U shape (H2100mm)	7	2	
		L shape	5	3	
		U shape	7	4	
		L shape + wall	10	1	
1.5	12.15	L shape	6	1	
		U shape	8	4	
1.8	14.58	L shape	7	2	
		U shape	9	7	
2.1	17.01	L shape	8	1	
		U shape	10	4	
2.4	19.44	L shape	9	1	
		U shape	11	1	

- The organizer will be responsible for the layout of the venue. The number of booths may change depending on the number of applications.
- In principle, booth types offered will be one of the following (see image).
- Due to fire hazard regulations and laws in Japan, installing additional wall surfaces in booths (i.e. changing an L Shape booth to a U Shape booth) is prohibited.
- Actual measurements (m2) may vary slightly due to last-minute adjustments in the contracted installation.

●Fee includes

- Exhibition Booth Rental Fee
- Lighting *The number of lights is based on booth sizes. Additional lights are available as an option, if needed.
- Gallery name signs
- PR material distribution: fliers, posters, official website, and SNS
- 1 poster, 80 fliers for participating galleries (under consideration)
- 2 chairs
- Party (reception) participation fee for 2 people *Scheduled to be held on June 6 (Fri)

▼The number of the following items will be determined according to both booth size.

- VIP PASS / Invitation

*20 to 30 invitation tickets will be sent to each venue (scheduled to be sent out in early April).

- Staff Pass, Artist Pass

*Can also be used to enter the Expanded section venue.

*The number of passes is set as follows according to the venue's capacity.

For booths with 1.5 size or less: 3 pass cases

For booths with 1.8 size or more: 4 pass cases

※All costs associated with exhibiting works (transportation, insurance, materials, equipment rental, assembly and disassembly costs) are to be borne by the exhibitor.

4. Cancellation Policy

- No cancellations will be accepted once the exhibiting galleries have been selected.
- Cancellations may be accepted in the event of unforeseen circumstances such as disasters, or other unavoidable circumstances. Please note that even in such cases, cancellation fees will be charged as described below. Please contact the secretariat for details.
- A cancellation is considered to have occurred only when the cancellation fee has been paid.

Cancellation fee	After decision~end of February	40% of participation fee
	From March 1 to May 14	60% of the participation fee
	From May 15 to the day of the event	100% of the participation fee

【Notes for the period from carry-in to carry-out】

The organizer will not be responsible for any work that collapses or is severely damaged due to an unexpected natural disaster. Exhibitors are responsible for taking precautions such as protecting their works and purchasing insurance in advance.

5. Booth specifications and basic equipment

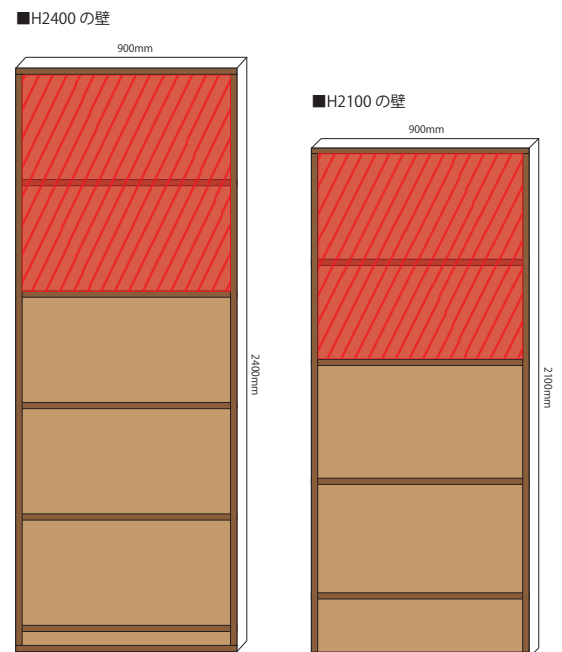
●Wall

Hight: 2400 mm or 2100 mm Width: 900 mm, Thickness 2.5mm

Specification: Fireproof veneer、 wallpaper finish, basic color white

Weight: Up to 20 kg per artwork

Reverse side: Plywood (Thickness 5.5mm) will be installed for reinforcement (see the red areas marked in the image)



- Screws are allowed, though nails are not. Nailing is prohibited because the use of hammers may cause the walls to shake and works to fall.
- If the weight of any artwork exceeds these regulations, or there is a concern about the thickness of the walls bearing weight, wall reinforcements will be required (for an additional fee).
- If using masking tape, please use a type with a weak adherence that can be used safely with wallpaper. Please be careful not to use cutting sheets, as they may tear the wallpaper.
*For masking tape with weak adherence, refer to: <https://www.monotaro.com/g/00177941/>
- As Osaka City Central Public Hall is a nationally designated important cultural property, works cannot be displayed in any way on existing pillars, walls, hooks, etc. It is also strictly forbidden to lean works against any part of the building.
- No additional walls may be installed in L shaped booths convert them to U shaped booths. In addition, use of walls may be restricted due to priority given to securing isles, depending on the location. If you wish to install a wall, please consult with us in advance. We ask for applicants understanding in complying with fire hazard regulations and laws.

●Lighting Specifications

Arm Type Spotlight: Arm Length 400mm, Body Silver

Incandescent light bulb 6.8w, daylight lamp (5000K), Maximum luminous intensity 1480cd

Light distribution angle 40 degrees, Total Luminous flux 730lm

*If you need additional lighting, an installation request can made at the time of your application (for an additional fee). Details will be provided after applicants have been selected to exhibit.

●Electrical outlets

Electrical outlets can be ordered for installation (for an additional fee).

*The air conditioning in public facilities cannot be fine-tuned. The high ceilings, especially in the middle meeting rooms, make it difficult for cool air to circulate, which may result in high temperatures. Cooling equipment will be installed at the end of the hall, but if you are concerned about the heat in your booth, please consider ordering an optional circulator.

6. Booth Sketch

Once applicants have been selected as exhibitors, they will be asked to submit a booth sketch. If you would like to order additional construction or rental equipment, please place your order with your booth sketch. Details will be provided as they become available.

7. Packing material storage

- Each gallery will be provided with a storage area for packing materials, either behind the booth wall or in a conference room. The secretariat will designate storage areas to participants. Space is limited at the venue; we ask participants to cooperate in sharing the space available.

Details will be announced in good measure.

- We recommend that you refrain from leaving your works and valuables unattended, as the secretariat cannot be held responsible for any damage or loss of such items.
- In order to avoid confusion, please tie all packing materials together with string, and be sure to label each bundle of packing material with your gallery name in a clear, visible way.

8.We ask for your cooperation with the protection of important cultural properties (i.e. the building).

Osaka City Central Public Hall is a nationally designated important cultural property. The pillars, floors, walls, and all other parts of the interior must not be damaged. In the unlikely event of damage (irreversible marks, stains, etc.) the gallery involved will be responsible for compensation. Please exercise extreme caution when moving items and working on exhibits. We appreciate your understanding and cooperation regarding this matter.

●Notes on For the protection of nationally designated important cultural properties, etc.

- In order not to damage the floor, pillars, walls, etc. of the venue, please observe the following.
 - When installing artworks on the floor or using exhibition stands, **please make sure you protect all surfaces that come into contact with the floor (using rubber, urethane, carpet, etc.)** Also, please do not drag things over the floor surface.
 - **Leaning objects against, or attaching objects to posts or walls is prohibited.** The use of existing hooks is also strictly prohibited.

- The venue's current curtains are also cultural property. Please be careful not to touch them. In addition, please do not eat or drink near them.
- Windows will be opened and closed by Osaka City Central Public Hall staff. If necessary, please ask the Art Osaka office staff for assistance.
- The floor of the special room is made of marble, which may crack under load. Please be careful when placing objects on the floor, and do not place too much load in any given spot.

● Compliance with relevant laws and ordinances, public hall ordinances, etc.

- Spray paint or other forms of paint are not allowed in the venue.
- No animals (dead or alive) are allowed. *This excludes guide dogs, service dogs, etc.
- Hazardous materials* are not allowed.

*Hazardous materials: flammable liquids and solid fuels such as gasoline and kerosene, thinners, oil-based paints, matches in large quantities, fireworks, gunpowder, high-pressure gas, propane gas, neon lamps, gas stoves, open fires, lit braziers, disk grinders, flint sparks, heaters (with exposed heating elements such as nichrome wire), naked flames, gas, liquid or solid fuel, and anything else that produces a flame or spark.

● Notes on Exhibition, etc.

- Works cannot be suspended from the ceiling.
- Works that may cause harm to either visitors or their belongings are not to be exhibited. Please pay attention to the stability and strength of all work stands, especially when exhibiting three-dimensional works.
- No special effects (smoke, lasers, etc.) are allowed in the exhibit.
- The height of the wall is set in accordance with fire laws and regulations. Please refrain from exhibiting works that exceed the wall height. If you plan to exhibit a large two-dimensional or three-dimensional work, please consult with the Art Osaka office in advance.
- Any exhibits that exceed the scope of the booth and extend into the aisles are not permitted. Please follow the instructions of the organizer to ensure compliance with fire laws and evacuation routes.
- Exhibitors are required to obtain prior approval from the organizer for any display of artwork, performance, or staging that may affect exhibitors in adjacent booths or visitors in the aisles.
- Please consult with us in advance if you intend to exhibit a work that produces sound. Depending on the situation, we may ask you to adjust the volume.

● Notes on Booths, etc.

- Exhibitors may display their works on the floor and inside walls of each booth. Exhibits may also be displayed on some walls facing the aisles (for an additional fee). After the booth layout has been determined, exhibitors interested in this wall space will be contacted individually.

- When carrying in desks, tables, etc., please make sure they remain inside the booth. They may not be placed in the aisles.
- The insurance policy provided by the organizer does not cover theft or damage of exhibited works. The Art Osaka office recommends that each exhibitor purchase insurance for their own artworks.

9. Shipping and Carrying In

There are many stairs in this venue, and the physical size of the delivery entrance is limited. Careful attention should be paid to delivery arrangements and packing sizes and weights.

●Maximum crate size

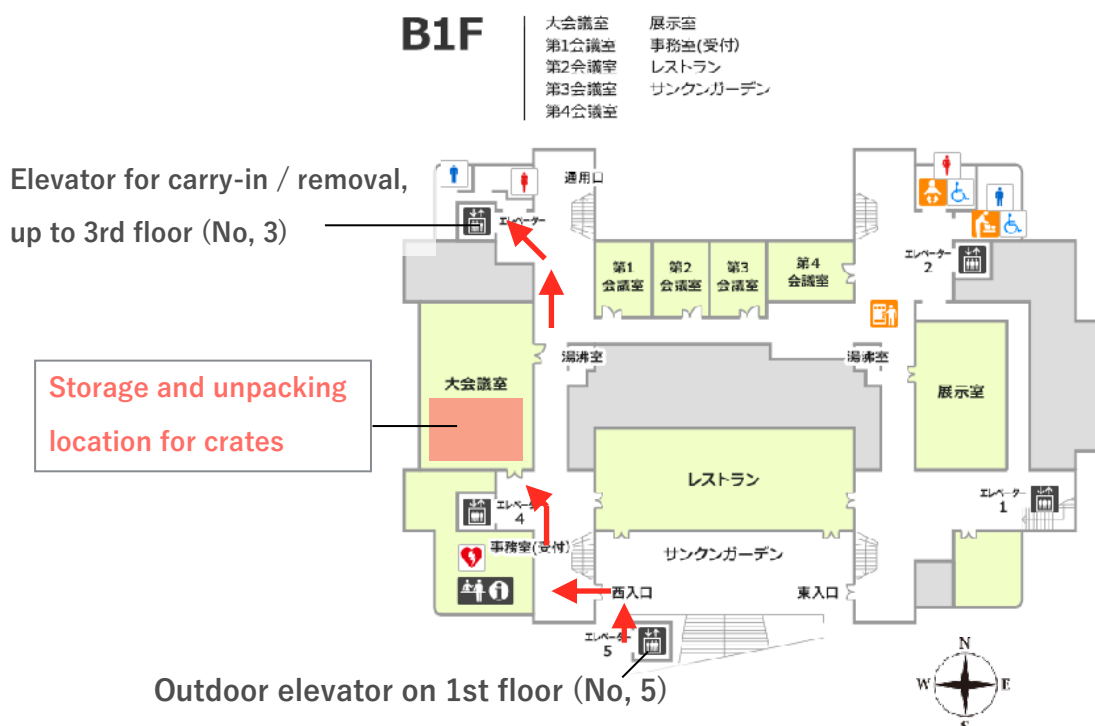
【 W(width) 90cm × D(depth) 120cm × H(height) 100cm、Weight up to 80kg 】

Crates exceeding the above size and weight cannot be brought into the venue. If you have a large amount of items, please divide the contents into **separate crates**.

●Storage and unpacking location of crate

The delivered crates will be brought into and stored in the main conference room on the B1 floor. Please unpack the crates by yourself on June 5 (Thu.), the day of set-up. After unpacking, please move only the contents of the crates to the 3rd floor of the fairgrounds, and store all stock and packing materials behind the booth walls.

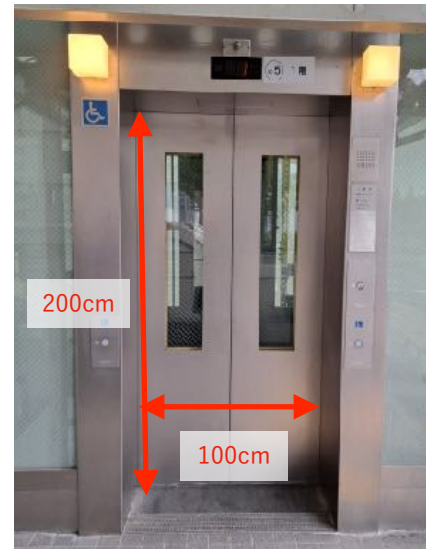
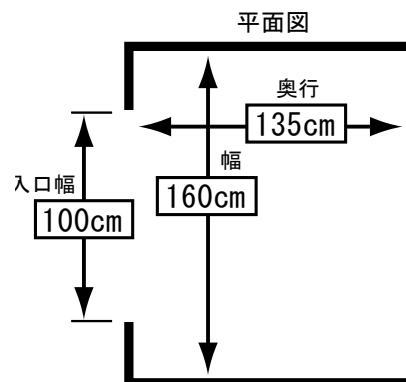
The crates will be brought down to the basement using Outdoor Elevator 5 on the south side of the venue, leading to the main conference room. We will provide guidance to Japanese operators, so please share the contact information of your delivery company's representative once your arrangements are complete.



●Various sizes

①Outdoor elevator on 1st floor (No, 5)

(outer)W100cm × H200cm (interior)W160cm × D135cm × H215cm



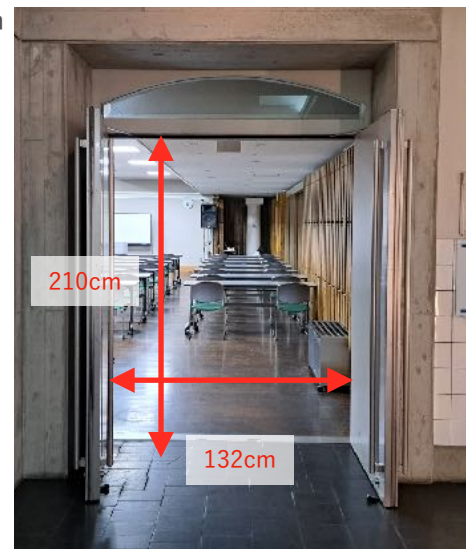
②West entrance on 1st floor

W130cm × H200cm



③Entrance to the large conference room on B1F

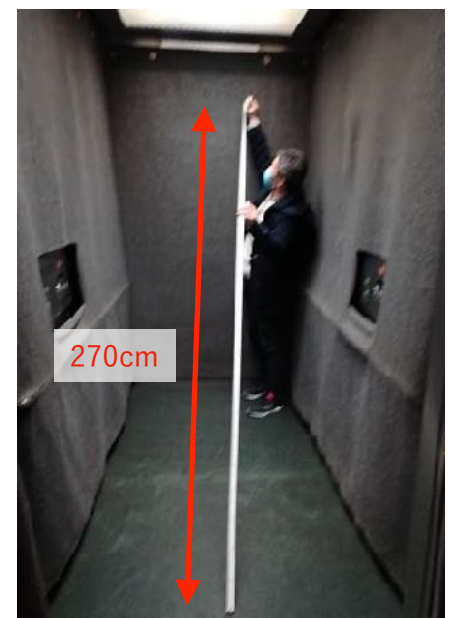
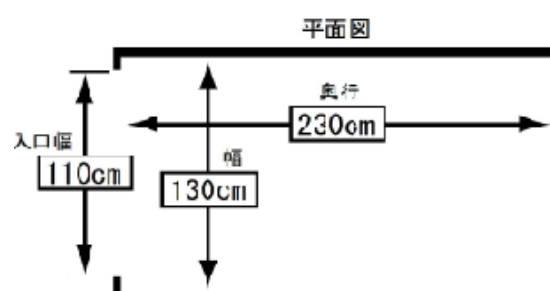
W132cm × H210cm



④Elevator for carry-in / removal, up to 3rd floor (No, 3)

(outer)W110cm × H210cm (interior)W130cm × D230cm × H230cm

*Only one elevator is available. Please cooperate with each other.



●Deliveries for carrying in/out

If you plan to transport items in heavy wooden boxes, etc., please make sure you contact the office in advance.

(International shipping company / International courier service / Hand-carry / Other)

Please be prepared to submit information on the number of pieces, size, and weight. Our office staff will assist you with shipping if necessary.

●Precautions on the roads around Osaka City Public Hall

- If a break-in occurs involving vehicles with a maximum loading capacity of 3 tons or more, an application must be submitted to the Tenma Police Station. Please consult with the secretariat in such cases.
- The area will be closed to vehicular traffic on Sunday between 10:00~16:00. Please be aware and make preparations.
- Osaka's city center can be confusing to navigate by car. If coming by your own car, please make sure you check driving routes carefully before carrying in and removal.

10. Regarding visitor admission control

Tickets will be sold online. There will be no specific dates and times set for tickets. Basically, we will ask visitors to pre-register and present their issued QR ticket at each venue's reception. VIP passes and general invitations will also be available through online pre-registration and issued QR tickets.

11. Venue Facilities and Security

●Venue Facilities

- There will be no public internet access point at the venue; we ask participants to prepare their own.
- Photocopiers and fax machines are not available at the venue. We recommend using nearby convenience stores.
- There are no trash cans at the venue. Exhibitors are asked to dispose of their own rubbish.

●Security

The venue will be locked after hours and at night, but no security guards will be present. Please do not leave any valuables (such as cash, computers, data media, etc.) inside the exhibition booth when there are no staff present, especially at night. The organizer will not be held responsible for any loss or damage that may occur during lock up and other security procedures at the facility.

●Regarding Food and Beverage

Eating and drinking are allowed in the venue, but the following must be considered as the building is an important cultural property. The following rules must be strictly observed.

Food: Individually wrapped snacks, etc. are acceptable, but open plates are not.

If you wish to have a meal, please use the exhibitor's rest room (B1F floor, see page 5).

Beverages: Only drinks with sealable lids (such as plastic bottles) are allowed; paper cups are not.

*A rest room for exhibitors will be made freely available during the fair.

●Regarding official photo shoots

During the fair, the secretariat will arrange for a photographer to take pictures of each booth, for archival and publicity purposes. In all cases (except for pre-discussed extraordinary reasons), we ask for your understanding and cooperation in this matter.

Application Period

November 8 (Fri), 2024 ~ December 15 (Sun), 2024 at 23:59

Send to: info@artosaka.jp

Please write "Application to exhibit at ART OSAKA 2025" in the subject line.

Contact us

Association for the Promotion of Contemporary Art in Japan (APCA JAPAN)

ART OSAKA Organizing Office | Contact: Murotani, Kawanishi, Nakajima

3B Nakagawa Building, 5-6-7 Tanimachi, Chuo-ku, Osaka 540-0012 Japan

Tel: 06-6777-8303 / E-mail: info@artosaka.jp

*If you have any questions regarding the application or the exhibition, regardless of how detailed they may be, please feel free to contact us. The secretariat and staff members mentioned above are happy to respond in as much detail as they can.